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Exhibit R-2, RDT&E Budget Item Justification: PB 2019 Defense Technical Information Center										Date: February 2018		
Appropriation/Budget Activity					R-1 Program Element (Number/Name)							
0400: Research, Development, Test & Evaluation, Defense-Wide / BA 6: RDT&E Management Support					PE 0605998KA / Management HQ - Defense Technical Information Center (DTIC)							
COST (\$ in Millions)	Prior Years	FY 2017	FY 2018	FY 2019 Base	FY 2019 OCO	FY 2019 Total	FY 2020	FY 2021	FY 2022	FY 2023	Cost To Complete	Total Cost
Total Program Element	0.000	4.400	4.187	4.124	-	4.124	3.927	3.979	4.032	4.117	Continuing	Continuing
001: Management HQ - Defense Technical Information Center (DTIC)	0.000	4.400	4.187	4.124	-	4.124	3.927	3.979	4.032	4.117	Continuing	Continuing
Quantity of RDT&E Articles	-	-	-	-	-	-	-	-	-	-		

A. Mission Description and Budget Item Justification

This program element (PE) provides funding for the Management Headquarters (HQ) element of the Defense Technical Information Center (DTIC), a DoD Field Activity to the Assistant Secretary of Defense for Research and Engineering (ASD(R&E)/AT&L). The PE supports personnel compensation for HQ-assigned civilians, along with related administrative support costs. This second DTIC PE, established in FY 2017, is designed to track activities deemed as headquarters functions, with no operational efficiencies or enhancement to mission.

The PE supports the following HQ functions and mission essential activities critical to the success of DTIC's business operations, and mandated by law or regulation:

- Activity leadership, strategic planning, and Front Office support staff.
- The front office staff (6 authorizations) represents a small component of this PE. Most of the specialized functions and skill-sets described below are centralized activities within the PE, yet support the larger organization and its employees. These activities were consolidated as a means to improve efficiencies throughout DTIC, and are essential to the operation of DTIC's primary PE 0605801KA.
- Reductions to DTIC's HQ staffing levels continue, reducing civilian full time equivalents (FTEs) below FY 2017 and FY 2018 levels.
- Financial Management and Comptroller. Provides integrated resource management at the Agency level to obtain, control, and execute budget and manpower authorities to support the organization's mission requirements. Develops and prepares agency budget documents and exhibits for submission to both OSD and Congress.
- Accounting support to DTIC's mission operations; partners with the Defense Finance and Accounting Service to present accurate financial reporting and Fund Balance with Treasury.
- Financial Improvement and Audit Readiness (FIAR) activities and oversight in compliance with the Department's audit goals, objectives, and milestones.
- Human Resources (HR) Liaison Support. Provides the DTIC enterprise with payroll processing and "Hire to Retire" mission support; oversees and organizes employee training, professional development, and certification programs (e.g., Acquisition, Financial Management, and IT programs).
- Coordinates recruitment placement and classification action for the mission areas; liaison to the Defense Finance and Accounting Service for HR servicing and the Defense Logistics Agency (DLA) for Equal Employment Opportunity (EEO) program maintenance.
- Mandatory Records Management compliance activities and administration programs.
- IT Management/Chief Information Officer (CIO). Collects, analyzes, and reports information necessary to effectively and efficiently manage enterprise IT resources; CIO functions are performed in compliance with DoD-CIO guidance, instructions and mandates.

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- IT Help Desk/Local Area Network (LAN). Office automation supports desktop computing customers; resolves IT-related equipment or system incidents; provides assured system and network availability, info delivery, and secure IT solutions to support current and future business and mission requirements.						
B. Program Change Summary (\$ in Millions)		FY 2017	FY 2018	FY 2019 Base	FY 2019 OCO	FY 2019 Total
Previous President's Budget		4.400	4.187	3.987	-	3.987
Current President's Budget		4.400	4.187	4.124	-	4.124
Total Adjustments		0.000	0.000	0.137	-	0.137
• Congressional General Reductions		-	-			
• Congressional Directed Reductions		-	-			
• Congressional Rescissions		-	-			
• Congressional Adds		-	-			
• Congressional Directed Transfers		-	-			
• Reprogrammings		-	-			
• SBIR/STTR Transfer		-	-			
• Program Change		-	-	0.137	-	0.137
Change Summary Explanation						
Program Change: The FY 2019 Base program adjustment (\$0.137 Million), as compared to the Previous President's Budget FY 2019 PB Base, reflects the Department's addition of one additional civilian Full Time Equivalent (FTE) to the DTIC Management HQ program. This position is in direct support of DoD Financial Improvement and Audit Readiness (FIAR) activities and oversight in compliance with the Department's audit goals, objectives, and milestones.						
C. Accomplishments/Planned Programs (\$ in Millions)				FY 2017	FY 2018	FY 2019
Title: Management HQ - Defense Technical Information Center				4.400	4.187	4.124
FY 2018 Plans:						
- Execute the program, activities and functions as described above in Section A, Mission Description of PE 0605998KA.						
FY 2019 Plans:						
- Execute the program, activities and functions as described above in Section A, Mission Description of PE 0605998KA.						
FY 2018 to FY 2019 Increase/Decrease Statement:						
The change between FY 2018 and the FY 2019 Base (a net decrease of \$0.063 Million in FY 2019) reflects a net reduction in the number of civilian authorizations assigned to the Management Headquarters element of DTIC.						
Accomplishments/Planned Programs Subtotals				4.400	4.187	4.124
D. Other Program Funding Summary (\$ in Millions)						
N/A						

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D. Other Program Funding Summary (\$ in Millions)		
Remarks		
E. Acquisition Strategy N/A		
F. Performance Metrics N/A		